

Notice of a Meeting

Adult Services Scrutiny Committee **Wednesday, 10 February 2010 at 10.00 am** **County Hall**

Membership

Chairman - Councillor Don Seale
Deputy Chairman - Councillor Mrs Anda Fitzgerald-O'Connor

Councillors:

Arash Fatemian	Anthony Gearing	Tim Hallchurch MBE
Jenny Hannaby	Sarah Hutchinson	Larry Sanders
Dr Peter Skolar	Alan Thompson	

Notes: *All Members of the Committee are asked to note that there will be a pre-meeting at 9.30 am on the day of the meeting in meeting room 2.*

Date of next meeting: 27 April 2010

What does this Committee review or scrutinise?

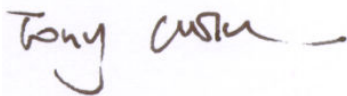
- Adult social services; health issues.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

For more information about this Committee please contact:

Chairman	- Councillor Don Seale E-Mail: don.seale@oxfordshire.gov.uk
Committee Officer	- Kath Coldwell, Tel: (01865) 815902 E-Mail: kath.coldwell@oxfordshire.gov.uk



Tony Cloke
Assistant Head of Legal & Democratic Services

February 2010

About the County Council

The Oxfordshire County Council is made up of 74 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 630,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note**
3. **Minutes** (Pages 1 - 22)

To approve the minutes of the meeting held on 2 December 2009 (**AS3**) and to note for information any matters arising on them.

4. **Speaking to or petitioning the Committee**

SCRUTINY MATTERS

To consider matters where the Committee can provide a challenge to the work of the Authority and its Partners

5. **Duty to Involve - Question and Answer Session** (Pages 23 - 26)

10:15

Contact Officer: Lisa Gregory, Taking Part Team Manager, (01865) 323605

This Committee has agreed as part of its scrutiny work programme that it wishes to look at the new statutory duty to involve, which will affect all parts of local government, not just Social & Community Services.

Ms Gregory (Taking Part Team Manager), together with Ms Carole Stow (Consultation and Involvement Manager) will attend for this item in order to provide information to the Committee on what this new duty involves and what the Directorate will be doing in response to this, and to answer the Committee's questions.

A report is attached at **AS5**.

The Committee is invited to conduct a question and answer session.

6. **Annual Report by the Care Quality Commission on Adult Social Services** (Pages 27 - 42)

11:00

Contact Officer: Steve Thomas, Performance Information Manager, (01865) 323609

The 2008/09 report for Oxfordshire is attached at Annex 1 to report **AS6**.

The Cabinet considered this report on 19 January where it agreed to:

- a) Receive the report;
- b) Review progress on the areas for development through the quarterly monitoring of the directorate balanced scorecard.

The Committee will have the opportunity to question the Cabinet Member for Adult Services, together with the Director for Social & Community Services and Mr Thomas (Performance Information Manager - Social & Community Services).

The Committee is invited to conduct a question and answer session.

7. Integrated Working between Oxfordshire PCT and Adult Social Care (Pages 43 - 56)

11:30

Contact Officer: John Jackson, Director for Social & Community Services, (01865) 323574

The Director for Social & Community Services, together with Mr Alan Webb (Director of Commissioning – Oxfordshire PCT) will attend for this item.

Two papers are attached for the Committee's consideration:

- The Development and Implementation of the Ageing Successfully Strategy (**AS7(a)**).
- Partnership working with the NHS – Creating a Healthy Oxfordshire Programme (**AS7(b)**).

The Committee is invited to conduct a question and answer session.

8. Transforming Adult Social Care: Progress Update and Q&A (Pages 57 - 98)

12:30

Contact Officer: Alan Sinclair, Programme Director – Transforming Adult Social Care, (01865) 323665

It has been agreed that a report on transforming Adult Social Care will be brought to every meeting of this Committee (**AS8**) and will include detail on self directed support.

The Cabinet Member for Adult Services and Mr Sinclair will attend to answer any questions the Committee may wish to ask.

The Committee is invited to track progress and conduct a question and answer session.

9. Self Directed Support Task Group - Progress Update

12:50

Contact Officer: Julian Hehir, Scrutiny Review Officer, (01865) 815982

[Task Group comprises Councillors J. Hannaby, S. Hutchinson & L. Sanders]

The Committee is invited to receive an update on the work of the Group.

INFORMATION SHARE

13:00

To receive a progress report from the Oxfordshire LINK.

The December newsletter is attached at **AS10**.

The Committee will have the opportunity to question Mrs Anita Higham (LINKs Stewardship Group Member) accompanied by Mr Adrian Chant (Locality Manager - Oxfordshire LINK).

BUSINESS PLANNING

To consider future work items for the Committee

10. Forward Plan

13:20

The Committee is asked to note any items for possible consideration.

The current version of the Forward Plan covers February to May 2010.

11. Close of Meeting

13:25 Approx

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Section DD of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, ie where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.